

DRAFT FOR WEBSITE – To be approved at the next Town Board Meeting
OXFORD TOWN BOARD MEETING
Wednesday, February 21, 2018

The regular stated meeting of the Oxford Town Board originally scheduled for Wednesday, February 14, was rescheduled for Wednesday, February 21, 2018 due to sickness. Due and timely notice having been posted at the Town Clerk's office and printed in The Norwich Sun newspaper, the meeting was called to order by Supervisor Lawrence Wilcox at 7:30 pm in the Village Hall for the transaction of such business that may lawfully come before the Board. The meeting opened with the salute to the flag of the United States of America.

Present were:

Supervisor: Lawrence Wilcox
Council: Jerry Locke - Absent
Carl Koenig
Ron Charles - Absent
John Hofmann
Town Clerk: James W. Hemstrought Jr.
Highway Superintendent: Timothy Tefft

Others Present: Robert Vincent, Planning Board; Roger Barrows, Dog Warden / Code Officer.

Minutes Previous Monthly Meeting:

John Hofmann made a motion to approve the minutes of January 10, 2018. Motion was seconded by Carl Koenig and carried with 3 Ayes.

Supervisor's Monthly Report:

Supervisor Wilcox handed out the Financial Accounting Information Sheets, a list of the Fund Balances as of January 31, 2018 and a list of the 2017 Town and Village 2017 Tax Foreclosures. He also gave the following Revenues, Appropriations and Checkbook Balances:

January 2018

Revenues	\$464,258.64
Appropriations	111,512.76
Check Book Balances:	
General	\$ 169,168.42
Highway	235,161.09
T&A	1,540.22
Water District #1	1,223.53

PUBIC COMMENTS:

No Comments.

COMMUNICATIONS:

The January 2018 monthly collateralized deposit account information report was received from BNY Mellon Broker/Dealer Services.

The NYSEG emergency numbers were received.

A letter was received from The Bridge Company of New York concerning bridge and culvert grant money for qualifying projects.

Town Court Annual Report:

The 2017 Oxford Town Court Annual Audit Report was received from Hon. Joan M. Kline, Town Justice. Motion was made by John Hofmann and seconded by Carl Koenig to accept the Town Justice annual court report. Motion carried with 3 Ayes.

OTHER BUSINESS:

A resignation letter was received from Hon. Joan M. Kline, Town Justice, effective as of January 31, 2017. Motion was made by Carl Koenig to accept the resignation with our sincere thanks for a fine job in finishing out the unexpired term of Justice John Weidman. Motion was seconded by John Hofmann and carried with 3 Ayes.

Carl Koenig made a motion to ask the new Town Justice, Hon. Susan F. Frye, to submit a quarterly Town Court report to the Town Board. The motion was seconded by John Hofmann and carried with 3 Ayes.

HIGHWAY SUPERINTENDENT’S REPORT:

Town Highway Superintendent Timothy Tefft reported that the town crew is doing the normal stuff and keeping up with usual duties, such as washing of the trucks, including the under-carriage. One truck is in for minor repairs. The Department of Labor made a inspection and the results will be received in a few days.

Discussion on the need for a stand-by generator for the Town Garage continued from the previous Town Board meeting. Two price quotes were received. Motion was made by John Hofmann and seconded by Carl Koenig to purchase a stand-by generator in a size suitable for the needs of the Town Garage. The motion was seconded by Carl Koenig and carried with 3 Ayes.

BILLS & CLAIMS: February 2018

Claims #19 thru #39, General Fund:	Total: \$ 8,262.88
Claims #19 thru #34, Highway Fund:	Total: \$17,751.86
Claim #1, Water District #1 Fund:	Total: \$ 3,497.43

Motion was made by John Hofmann and seconded by Carl Koenig to pay the bills and claims. Motion carried with 3 Ayes.

The next monthly meeting of the Town Board will be held on March 14, 2018 at 7:30 pm in the Village Hall.

Meeting was adjourned by Supervisor at 8:17 pm.

James W. Hemstrought Jr.
Town Clerk