

**DRAFT FOR WEBSITE – To be approved at the next Town Board Meeting**  
**OXFORD TOWN BOARD MEETING**  
**Wednesday, April 14, 2021**

The Monthly Meeting of the Oxford Town Board was called to order by Deputy Supervisor Alan Davis at 7:30 pm in the Village Hall for the transaction of such business that may lawfully come before the Board. The meeting opened with the salute to the flag of the United States of America.

Present were:

Deputy Supervisor: Alan Davis  
Council: Carl Koenig  
Ron Charles  
John Hofmann  
Town Clerk: James W. Hemstrought Jr.  
Highway Superintendent: William Pinney

The first order of business was to re-appoint Lawrence Wilcox as Supervisor. Motion was made by Carl Koenig and seconded by Ron Charles to reappoint Lawrence Wilcox as Oxford Town Supervisor to December 31, 2020. Motion carried with 4 Ayes.

Others Present: Patrick Moore, Pool Director; Paul Romahn, Planning Board Chairman.

**Minutes Previous Monthly Meeting:**

John Hofmann made a motion to approve the minutes of March 10, 2021. Motion was seconded by Ron Charles and carried with 5 Ayes.

**Supervisor's Monthly Report:**

Supervisor Wilcox handed out the Financial Accounting Information Sheets, Investment and Certificate of Deposit Reports, as of March 31, 2021. He also gave the following Revenues, Appropriations and Checkbook Balances:

**March 2021**

Revenues	\$ 55,674.09
Appropriations	264,757.21
Check Book Balances:	
General	\$119,119.42
Highway	230,372.47
T&A	21,674.75
Water District #1	2,503.50
Pool Restoration	242,867.18

**POOL REPORT:**

Patrick Moore, Pool Director, reported on the Pool progress. He stated that the plans have been going back and forth between Delaware Engineering and Chenango County with changes and corrections. Pat suggested that a notice be put on the Town website that the Oxford Town Pool will be closed for the 2021 summer season for renovations. He also suggested that Town Board and Pool Staff thank everyone for their support and generous contributions as we move forward with the building of the new swimming pool.

**COMMUNICATIONS:**

The monthly collateralized deposit account information report was received from BNY Mellon.

A sample document for the wording of the "Advertisement for Bids" was received for the Oxford Town Municipal Pool Improvement Project, pursuant to Article 5A of the General Municipal Law of the State of New York. It is anticipated that bids for the project will be going out soon.

A letter was received from the Chenango County Treasurer's office concerning the current federal stimulus language and allocations. Funds may be used to respond to, or mitigate, the impact of the COVID pandemic or its economic impact. In addition to this, funds can be used for the following: public health emergency, replacement of lost revenues, delayed revenues or decreased revenues and address negative economic impacts of the emergency.

**RESOLUTION TO ADOPT THE 2021  
RETENTION AND DISPOSITION SCHEDULE (LGS-1)**

**RESOLVED**, By the Town Board of the Town of Oxford that Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

**FURTHER RESOLVED**, that in accordance with Article 57-A:

(a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Motion was made by Carl Koenig and seconded by Alan Davis to adopted the 2021 Retention and Disposition schedule (LGS-1). Motion carried by roll call vote as follows:

Supervisor:	Lawrence Wilcox	Aye X	No _____
Council:	Carl Koenig	Aye X	No _____
	Alan Davis	Aye X	No _____
	Ron Charles	Aye X	No _____
	John Hofmann	Aye X	No _____

**HIGHWAY SUPERINTENDENT’S REPORT:**

Superintendent Bill Pinney reported that the Terra Star truck still has problem. The crew is busy sweeping the dirt from roads and mowing the sides. He was concerned about the Gradall and the possible replacement. Discussion was held about the Gradall and the purchase of a new truck to replace the Terra Star. There was also ongoing discussion about the problem with the new snow plow truck and the company from which it was purchased.

**BILLS & CLAIMS: April 2021**

Claims #59 thru #79 General Fund:	Total: \$17,525.16
Claims #47 thru #69 Highway Fund:	Total: \$88,346.73

Motion was made by John Hofmann and seconded by Alan Davis to pay the bills and claims. Motion carried with 4 Ayes.

The next monthly meeting of the Town Board will be held on May 12, 2021 at 7:30 pm in the Village Hall.

Meeting was adjourned by Supervisor at 8:45 pm.

James W. Hemstrought Jr.  
Town Clerk