

DRAFT FOR WEBSITE – To be approved at the next Town Board Meeting
OXFORD TOWN BOARD MEETING
Wednesday, May 8, 2019

The regular monthly meeting of the Oxford Town Board was called to order by Supervisor Lawrence Wilcox at 7:30 pm in the Village Hall for the transaction of such business that may lawfully come before the Board. The meeting opened with the salute to the flag of the United States of America.

Present were:

Supervisor: Lawrence Wilcox
Council: Ron Charles
 Alan Davis
 John Hofmann - Absent
 Carl Koenig
Town Clerk: James W. Hemstrought Jr.
Highway Superintendent: Bill Pinney

Others Present: Paul Romahn, Planning Board Rep.; Roger Barrows Jr., Dog & Code Officer; Canice Paliotta.

Minutes Previous Monthly Meeting:

Alan Davis made a motion to approve the minutes of April 10, 2019. Motion was seconded by Ron Charles and carried with 4 Ayes.

Supervisor's Monthly Report:

Supervisor Wilcox handed out the Financial Accounting Information Sheets and a list of the Fund Balances as of April 30, 2019. He also gave the following Revenues, Appropriations and Checkbook Balances:

April 2019

Revenues	\$ 64,169.49
Appropriation	45,193.07

Check Book Balances:

General	\$ 34,066.96
Highway	170,258.27
T&A	2,115.18
Water District #1	2,505.48

PUBLIC COMMENTS:

Travis J. Marshall, Sales Representative for Tracey Road Equipment, East Syracuse, NY, went over how financing can help municipalities strike a balance between the need for new equipment and limited funds. Following Mr. Marshall's presentation he quoted a total truck and equipment package price of \$224,180.00 for a new Western Star 4700 with Plow.

Patrick Moore, Pool Director, gave the Town Board a brief report on the condition of the Oxford Pool following the winter season. He went over the needed repair work to be completed before the pool can be opened. There are 15 lifeguards this year, 4 are new and 11 are returning. Four new guard chairs have been built by students in the Oxford School Tech Class.

COMMUNICATIONS:

Copies of "Our Policy", a newsletter from the New York Municipal Insurance Reciprocal (NYMIR) were given to each of the Town Board members.

A copy of the collateralized deposit information was received from BNY Mellon, Broker/Dealer Services as part of the Tri-Party Collateral agreement with NBT Bank, N.A.

OTHER BUSINESS:

The Planning Board has requested that an alternate member be appointed by the Town Board to insure that there are enough in attendance for board action when needed or in the event a Board member is unable to participate because of a conflict of interest.

Supervisor Wilcox stated that there is a vacancy on the Planning Board to December 31, 2019. The name of Clayton Kappauf has been suggested to fill the vacancy and Josh Barrows to become the alternate member.

Motion was made by Alan Davis that Clayton Kappauf be appointed to fill the vacancy on the Town Planning Board to December 31, 2019. The motion was seconded by Ron Charles and carried with 4 Ayes.

Motion was made by Alan Davis that Josh Barrows be appointed as alternate member of the Town Planning Board to December 31, 2019. The motion was seconded by Ron Charles and carried with 4 Ayes.

Discussion was held on the need to replace one of the old plow trucks that is worn out and needs continual repair work on it. Further discussion continued on purchasing a new plow truck and what would be the best way to finance or buy the truck. The Highway Superintendent was asked what plow truck he would be in favor of purchasing. He stated that the Western Star 4700 with equipment package would be his choice.

Motion was made by Carl Koenig to purchase a new Western Star plow truck, with equipment package, at a cost of \$224,180.00 and to purchase a 5-year extended warranty at a cost of \$3,300.00. The motion was seconded by Ron Charles and carried with 4 Ayes.

Supervisor Wilcox said that our Fire Contract with the Village of Oxford Fire Department ends in December 2019. There will be a meeting on May 15th at the firehouse concerning the contract. Supervisor Wilcox said he would be attending the meeting and Carl Koenig, board member, volunteered to go with him.

HIGHWAY SUPERINTENDENT'S REPORT:

Superintendent of Highway, William Pinney, gave the following report:

The Basswood Road project has been completed and the culvert pipe replaced. Hauling of sand and stone continues and grinding material will begin the week of May 20th. Minor repairs are being done on a couple of trucks. There is a need for someone to mow roadsides this year and the Superintendent has someone in mind that might be interested.

Superintendent Pinney requested a office computer be purchased, along with internet service, to bring the highway department up-to-date electronically. Carl Koenig offered to help Superintendent Pinney with this project.

BILLS & CLAIMS: May 2019

Claims #94 thru #106 General Fund: Total: \$ 5,406.90

Claims #66 thru #89 Highway Fund: Total: \$101,839.13

Motion was made by Alan Davis and seconded by Ron Charles to pay the bills and claims.
Motion carried with 4 Ayes

The next monthly meeting of the Town Board will be held on June 12, 2019 at 7:30 pm in the Village Hall.

Meeting was adjourned by Supervisor at 8:53 pm.

James W. Hemstrought Jr.
Town Clerk