

**DRAFT FOR WEBSITE – To be approved at the next Town Board Meeting**  
**OXFORD TOWN BOARD MEETING**  
**Wednesday, May 10, 2017**

The Regular Monthly Meeting of the Oxford Town Board was called to order by Supervisor Lawrence Wilcox at 7:30 pm in the Village Hall for the transaction of such business that may lawfully come before the Board. The meeting opened with the salute to the flag of the United States of America.

Present were:

Supervisor: Lawrence Wilcox  
Council: Jerry Locke  
              Carl Koenig  
              Ron Charles  
              John Hofmann - Absent  
Town Clerk: James W. Hemstrought Jr.  
Highway Superintendent: Timothy Tefft

Others Present: Patrick Moore, Pool Director

**Minutes Previous Monthly Meeting:**

Ron Charles made a motion to approve the minutes of April 12, 2017. Motion was seconded by Carl Koenig and carried with 4 Ayes.

**Supervisor's Monthly Report:**

Supervisor Wilcox handed out the Financial Accounting Information Sheets and a list of the Fund Balances as of April 28, 2017. He also gave the following Revenues, Appropriations and Checkbook Balances:

**April 2017**

Revenues	\$ 64,463.54
Appropriations	74,934.80

Check Book Balances:

General	\$130,654.64
Highway	280,443.23
T&A	3,369.26
Water District #1	2,920.96

**PUBIC COMMENTS:**

Patrick Moore, Pool Director, gave the Town Board an updated report on the Pool for the upcoming swimming season. He said he is okay on personnel for the season and needed equipment has been purchased and the safety plan sent in to the County. The stairs took a beating over the winter and repairs have been made. Mr. Moore stated that he expects the Pool to be opened on June 26, 2017 and run through August 27, 2017.

**COMMUNICATIONS:**

The April 2017 monthly collateralized deposit account information report was received from BNY Mellon Broker/Dealer Services.

Letter received from the Association of Towns concerning the County-wide Shared Services Plan and the seminars being held around the State. The Chenango County Board of Supervisors will be holding three public hearings, the first of which will be held on June 1<sup>st</sup> at 5:30 pm. The second public hearing is scheduled for June 13<sup>th</sup> during the regular meeting of the Board at 11:00 am.

Letter received from the Chenango County Real Property Tax Services that Francis D'Angelo, member of the Oxford Board of Assessment Review, completed his training on May 4, 2017.

**OTHER BUSINESS:**

The Corrective Action Plan (CAP), that addresses the findings and recommendations in the audit report of examination from the State Comptroller's office was reviewed and revised. Motion was made by Ron Charles to approve the content of the action plan. The motion was seconded by Jerry Locke and carried with 4 Ayes.

**RESOLUTION** - Since May 8th to 12<sup>th</sup>, 2017 is "Municipal Clerk Week," the entire Town Board and Supervisor Wilcox extends their sincere thanks and appreciation to Jim Hemstrought, Oxford Town Clerk, for all he does for the Town of Oxford. Mr. Hemstrought always greets everyone cordially who comes into the office and is always willing to assist the public in any manner possible. The Board, by resolution, hereby expresses their gratitude to Jim and all the work that he does.

**HIGHWAY SUPERINTENDENT'S REPORT:**

Tim Tefft, Highway Superintendent, reported that the crew has been cleaning up downed trees around the Town. He stated that the yard is full of milling material and paving of various roads will be started soon. The pipes on Cousin Road have been changed and pot holes are being filled. The Town trucks have had some problems and repairs are being made. The recent electric outages left the Town Barn garage doors closed. The doors were opened manually with help from fire department personnel. This led to a discussion by the Town Board about getting some type of generator for the Town Barn garage.

**BILLS & CLAIMS: May 2017**

Claims #65 thru #76, General Fund: Total: \$ 3,869.26  
Claims #68 thru #80, Highway Fund: Total: \$34,163.22

Motion was made by Jerry Locke and seconded by Ron Charles to pay the bills and claims.  
Motion carried with 4 Ayes.

The next monthly meeting of the Town Board will be held on June 14, 2017 at 7:30 pm in the Village Hall.

Meeting was adjourned by Supervisor at 9:00 pm.

James W. Hemstrought Jr.  
Town Clerk