

## Oxford Town Board Meeting

### Oxford Village Hall

Wednesday, October 13, 2022 – 7:30 pm

Town Supervisor Alan Davis called the meeting to order at 7:30 p.m.

#### **The following individuals were present:**

Supervisor Alan Davis, Town Councilman Ron Charles, Town Councilman Carl Koenig, Town Councilman John Hofmann, Recreational Director Patrick Moore, Town Justice Honorable Susan Ross, Dan Fagnani Engineer - Delaware Engineering, D.P.C., Town Highway Superintendent William Pinney, resident Matt Grieger, and Town Clerk Tammy Dilfer

Supervisor Davis led the Pledge of Allegiance to the United States of America.

#### **Approval of the Board Meeting Minutes for September 14, 2022**

Councilman Charles made a motion to approve the draft minutes for the Town Board meeting held on September 14th, 2022, Councilman Koenig seconded the motion.

The motion was carried unanimously.

#### **Supervisor Monthly Reports:**

Revenues	\$ 117,343.71
Appropriations	\$ 179,387.60
Pool Donations	\$ 0.00
General Fund Checking	\$ 52,797.26
Highway Fund Checking	\$ 84,798.54
Trust & Agency Checking	\$ 11,684.97
Water District #1 Checking	\$ 1,239.20
Pool Restoration Checking	\$ 12,700.37
CARES (ARPA) Checking	\$ 235,106.90

#### **Communications:**

Supervisor Alan Davis provided the Town's Excess Collateralization Reports for September 2022 to Town Clerk Dilfer for filing. Letter from Real Property Tax Services 2022, Senior Citizen income levels are the same as previous years. Also Letter from Chenango Planning Dept looking to expand cleanup to other areas asking if Town Of Oxford has an area to suggest for future.

#### **Public Comment:**

Supervisor Davis asked if any public comments, town attendee Matt Grieger declined.

#### **Patrick Moore Recreational Director with Pool Restoration Project updates.**

Doors are installed , paint touch ups completed, electrical completed with exception of panel being labeled, Pavilion in need of wiring reconnected. Fence installation to be completed by Nov 1st, Found

a leak in the pool while filling , losing water about an inch a day, they are working to fix it, then refill again. Finish caulking, markers will be painted then sealed with epoxy.

Dan Fagnani Engineer - Delaware Engineering, D.P.C. presented payment # 11 for the amount of \$10,212.50 to Aqua Concept.

Councilman Charles moves motion for approval of payment. Seconded by Councilman Hoffman, the entire board duly adopted.

Supervisor Davis presented Electrical Contract payment # 4 to Upstate for \$12,726.42.

Councilman Hofmann moves motion for approval of payment to Upstate. Seconded by Councilman Charles, the entire board duly adopted.

Dan Fagnani Engineer explained Upstate change order # 4 , Upon final inspection the panel box was in need of an additional ground wire to be installed to meet current code requirements, process took 2 men,2 days, 6 hours, total cost added to contract \$931.56 needing approval.

Councilman Charles moves motion for approval change order #4, Seconded by Councilman Hoffman, the entire board duly adopted.

Supervisor Davis presented Sarah's estimate for Pavilion repairs from a contractor, they are working on options. Patrick Moore will speak with the High School Technology class as a possibility, he wanted to look at the project to understand what is needed.

Mr. Moore spoke to the contractor about the cost of concrete removal , and the Town Council decided to let the contractor move forward with removal.

#### **New Business:**

Town Justice Honorable Susan Ross reported the 2021 Justice Reports she doesn't have access to since it was before she became Justice. Supervisor Davis will get her 2021 totals.

She said her duties have now increased ; Central Arraignments starting Nov 1st are held at the Chenango County Sheriff Department two times a day. She will now be scheduled to arrain two weeks a month based on schedule with other town Justices who will be doing the same at Chenango County Jail. .

Caseloads have increased since 2021 - Jan -Sept comparison

	<b>Jan 2021 - Sept 2021</b>	<b>Jan 2022 - Sept 2022</b>
<b>Criminal Cases</b>	28	55
<b>Vehicle &amp; Traffic</b>	334	387
<b>DWI</b>	3	13

Salary discussion in regard to Honorable Ross's position for the upcoming year.

2022 Preliminary Budget discussion.

The Town Council reviewed the 2023 preliminary budget that was presented by Supervisor Davis. Supervisor Davis found enlightening the 2023 2% tax increase equals \$14,475.00

The increase in the fire tax for 2023 to the town is \$3,785.00, which equals 27.5 % of the 2023 tax increase will be going to fire tax alone.

Supervisor Davis worked to maneuver what is left to cover all the cost of goods increase across the board including salaries.

Discussion of Deputy Tax Assessor will be encouraged to get an Assessor License as previously agreed when hired.

Supervisor Davis is doing everything possible to not increase beyond the 2% tax even with an 8% inflation rate.

Motion was made by Councilman Hofmann to accept the 2023 preliminary budget with changes as presented. Motion Carried with 4 Ayes.

The motion carried by roll call vote as follows:

	<u>Aye</u>	<u>Nay</u>
Ron Charles	X	
John Hofmann	X	
Carl Koenig	X	
Alan Davis	X	

**Public hearing will be held at 7:45pm on November 9<sup>th</sup> 2022 for 2023 Budget.**

This is in keeping with the law that the Public Budget Hearing must take place before the first Thursday following Elections. Notices of the budget hearing and meeting date will be published in the Norwich Evening Sun newspaper, posted at the Town Clerk's office and put on the Town of Oxford website: [www.townofoxfordny.com](http://www.townofoxfordny.com)

Supervisor Pinney has another quote for a new truck from Mac, no other dealers were able to give a quote.

Supervisor Davis asks to move forward to secure the build date since it's currently estimated 2024-2025 for Mac truck \$162,786.00. Motion carried with 4 Ayes

Counselman Weidman left a message for Supervisor Davis in regard to road side overhang cutting. He found a tree basket with the ability to mount on forks for a skid steer or bucket loader which is OSHA approved, Superintendent Pinney is in the process of renting a boom to take care of road side overhang.

Supervisor Davis stated a resident stopped in today with complaints about the tree/shrubs hanging in the road, The local mail person has a list of areas they are having issues with making deliveries due to tree overhang scratching vehicles. Superintendent Pinney is aware, has it on his list.

Supervisor Davis presented the Williamson Software program upgrades, with the \$20,000.00 initial cost, its not feasible with the Town's current budget situation. All agreed to stay with the current BAS system continuing to revisit options in future.

Supervisor Davis will need a motion to use some of the ARPA money for the Pool Restoration Project. \$22,938.92 to account A4089 Federal Aid as income then appropriated to account A7140.41 which is Pool Restoration. Councilman Charles makes motion, Councilman Koenig seconded the motion.

The motion carried by roll call vote as follows:

	<u>Aye</u>	<u>Nay</u>
Ron Charles	X	
John Hofmann	X	
Carl Koenig	X	
Alan Davis	X	

**Old Business:**

**Highway Superintendent's Report:**

Superintendent Pinney concluded Lyon Brook Rd permit was received and repairs were completed for the road under mining. County helped tremendously with placement of large stones. Chenango County Soil mulched what was needed.

Paving is done for the season, stone oil done, grade all including Corey Rd, all sand is hauled, now preparing for winter season.

**Bills and Claims:**

Councilman Charles made a motion to approve the Bills and Claims as presented with Abstract #10. Councilman Koenig seconded the motion. The motion was carried unanimously.

Supervisor Davis stated the next Town Board meeting will be held on November 9th, 2022, at 7:30 p.m.

Supervisor Davis adjourned the meeting at 9:05 p.m.

Respectfully Submitted,

Tammy L. Dilfer, Deputy Town Clerk