

**DRAFT FOR WEBSITE – To be approved at the next Town Board Meeting**

**OXFORD TOWN BOARD MEETING**

**Wednesday, August 10, 2016**

**Town & Village Hall**

The Monthly Meeting of the Oxford Town Board was called to order by Supervisor Lawrence Wilcox at 7:30 pm at the Village Hall for the transaction of such business that may lawfully come before the Board. The meeting opened with the salute to the flag of the United States of America.

Present were:

Supervisor: Lawrence Wilcox  
Council: Carl Koenig  
John Hofmann  
Jerry Locke

Town Clerk: James W. Hemstrought Jr.  
Highway Superintendent: Timothy Tefft

Absent: Ron Charles

Others Present: David Crane, NBT-Mang Insurance Representative; Trellan Smith, Fred Lanfear, Canice Palicotta per sign-in sheet.

**Minutes Previous Monthly Meeting:**

Jerry Locke made a motion to approve the minutes of July 13, 2016. Motion was seconded by Carl Koenig and carried with 4 Ayes.

**Supervisor's Monthly Report:**

Review of Monthly Financial Accounting Information.

Supervisor Wilcox gave the following Revenues, Appropriations and Checkbook Balances:

**July 2016**

Revenues	\$ 62,753.71
Appropriations	\$109,295.50

Check Book Balances:

General	\$ 73,514.05
Highway	\$169,103.37
T&A	\$ 4,883.19
Water District #1	\$ 3,190.08

**PUBLIC COMMENTS:** No Comments.

**COMMUNICATIONS:**

The NBT Bank collateralized deposit information was received from BNY Mellon as part of the Tri-Party Collateral agreement.

Letter from New York State Department of Health stating that the consolidation of the Village registration district #825 and the Town registration district #863 is now officially combined under the registration district #863. This consolidation of registration districts was also approved by the Chenango County Board of Supervisors. The Town of Oxford will assume all vital statistic duties pertaining to births, deaths, marriages, etc. as it has been doing for many years. This change was first recommended by the State of New York to streamline these records under one registration district number.

A petition "to eliminate domesticated fowl from Lake Gerry properties" was received from Lake Gerry residents. It was signed by 36 individuals who live either full time or part time at the lake. They are asking the Town of Oxford to help eliminate farm animals from lake properties and from within 100 feet of other dwellings in the lake community since the lake is zoned as RR 2, residential and recreational.

The board decided to put this in the hands of the Town Planning Board for their decision and action.

**OTHER BUSINESS:**

David Crane, Mang Insurance Agency Representative, handed out the NYMIR summary of insurance in connection with the August 29, 2016 renewal policies. This policy covers the Town of Oxford properties, equipment and autos. Mr. Crane went over each policy coverage item individually and made recommendations for the board to consider. The board decided to go with the current policies with three changes. #1. eliminate three sanders which the Town no longer has; #2. lower the insurance on the 2005 John Deere Loader from \$125,000 to \$80,000 because of age; #3. lower the insurance on the International Truck from \$150,000 to \$100,000 because of age.

As a follow-up to the New York State Department of Transportation's bridge replacement project on NYS route 12 over Bowman Creek, a letter of recommendation is being sent by Town Supervisor Wilcox. The Town Board recommends that Bowman Creek Road be realigned to maintain traffic back onto State Route 12 as it has in the past. If this is not possible, the Town Board requests that a farm access road be provided for the access to the remaining farm property owned by Mrs. Place, keeping farm traffic on State Route 12 to a minimum distance.

A letter was received from New York Municipal Insurance Reciprocal (NYMIR) concerning the recent survey of our municipality by David Bloodgood. A list of recommendations were attached for the Town Garage and the Town Office to provide a safe environment for officials, employees and others who use or visit the facilities.

The Dog Control Officer inspection report, which was completed on July 21, 2016, was received and rated "satisfactory". Dog control officer services are subject to inspection by New York State Department of Agriculture and Markets on a regular basis.

Supervisor Wilcox heard from Patrick Moore, Pool Director, that the surveillance cameras are working and the perpetrators have been apprehended.

Supervisor Wilcox received notice that the State tax cap has been set at 0.6 percent.

**HIGHWAY SUPERINTENDENT'S REPORT:**

Tim Tefft, Highway Superintendent stated that the new roadside mower problem has been fixed and is now in use. The Town Oxford thanks the Town of Norwich for the use of their roadside mower during the time our mower was being repaired. Stone and oiling of roads is continuing, along with working on other road conditions. Cutting of brush and other smaller jobs are being caught up. CHIPs paperwork has been completed and applied for. The Town highway department will be hauling the "grindings" from the Village of Oxford Albany Street resurfacing project.

**BILLS & CLAIMS: August 2016**

Claims #119 thru #134 General Fund: Total: \$33,905.04

Claims #121 thru #129 Highway Fund: Total: \$9,845.36

Motion was made by John Hofmann and seconded by Jerry Locke to pay the bills and claims. Motion carried with 4 Ayes.

The next Town Board meeting will be held on Sept. 14, 2016 at 7:30 pm in the Village Hall.

Meeting was adjourned by Supervisor Wilcox at 8:30 pm.

James W. Hemstrought Jr.

Town Clerk