

OXFORD TOWN BOARD MEETING
Wednesday, August 12, 2020

The regular scheduled stated meeting of the Oxford Town Board was called to order by Supervisor Lawrence Wilcox at 7:30 pm in the Village Hall for the transaction of such business that may lawfully come before the Board. The meeting opened with the salute to the flag of the United States of America. Because of the coronavirus pandemic the public was not allowed to attend, but were to use e-mail or postal mail to ask questions or express concerns. Those present wore masks and kept personal distance per the Governor's Covid-19 guidelines.

Present were:

Supervisor: Lawrence Wilcox
Council: Ron Charles - Absent
 Alan Davis
 John Hofmann
 Carl Koenig
Town Clerk: James W. Hemstrought Jr. absent
Deputy Town Clerk: Lorraine W. Rice
Highway Superintendent: William Pinney

Others Present: Roger Barrows, Dog Warden; Paul Romahn, Planning Board; David Craine, NBT Insurance Agent

Minutes Previous Monthly Meeting:

Carl Koenig made a motion to approve the minutes of July 8, 2020 meeting Motion was seconded by Alan Davis and carried with 4 Ayes.

Supervisor's Monthly Report:

Supervisor Wilcox handed out the Financial Accounting Information Sheets and a list of the Fund Balances as of July 31, 2020. He also gave the following Revenues, Appropriations and Checkbook Balances:

July 2020

Revenues	\$ 592.12
Appropriation	59,459.55

Check Book Balances:

General	\$ 44,222.66
Highway	236,612.49
T&A	21,749.97
Water District #1	2,263.24
Pool	63,455.11

COMMUNICATIONS:

Supervisor Wilcox stated the budget process will proceed in the next couple weeks. Sales tax revenue this year is \$56,000, down by \$20,000.

OXFORD POOL

Supervisor Wilcox reported they have received 2 out of 3 core samples laboratory analysis from Atlantic Testing Laboratories. ATL is still working on the third core sample. If the results are acceptable, a decision will be made to make the repairs. Page 2 – Town Board Meeting – August 12, 2020

PRESENTATION:

David Craine, NBT Insurance Agency Representative, provided copies of the Annual NYMIR Insurance Proposal to each Board Member. He reviewed the various annual coverages for the five Town of Oxford entities including properties, equipment and vehicles. Mr. Craine recommended the 2020 GMC Sierra plow be added as a separate to the Scheduled Equipment. Total estimated premium for 8-29-20 to 8-29-21 is \$24,984.51, a \$402.32 increase from last year. Supervisor Wilcox and the Board Members thanked Mr. Craine for his presentation. Invoices were given to Supervisor Wilcox for review and payment.

OTHER BUSINESS:

Superintendent Pinney reported he was contacted by the Town of Norwich to attend a meeting with Norwich, Preston and Oxford Town Superintendents to discuss needed repairs to Phetteplace Road which each town has part ownership. Oxford's section is .28 miles in the mid section of the road. The road is slated for repairs in 2021.

HIGHWAY SUPERINTENDENT'S REPORT:

Superintendent of Highway, William Pinney, reported the new truck has arrived and is running good.

Road materials for the upcoming winter are in good shape. Pinney informed the Board they switched sand vendors for better quality sand. We are now purchasing from Fuller for a better quality sand. The salt shed is full with 80 tons. Waiting for a letter from Cargill, our supplier for a future delivery date.

Millings to be placed on Town Line and Cooper School Roads is still pending. Waiting for SuitKote to contact the Highway Department with dates to do the work.

BILLS & CLAIMS: August 2020

Claims # 134 thru # 149 General Fund: Total: \$ 4,460.33

Claims # 110 thru # 134 Highway Fund: Total: \$ 298,058.79

Motion was made by Alan Davis and seconded by John Hofman to pay the bills and claims. Motion carried with 4 Aye.

The next monthly meeting of the Town Board will be held on September 9, 2020 at 7:30 pm in the Village Hall.

Meeting was adjourned by Supervisor Wilcox at 8:25 pm.

Lorraine W. Rice
DeputyTown Clerk