

OXFORD TOWN BOARD MEETING
Wednesday, September 14, 2016
Town & Village Hall

The Monthly Meeting of the Oxford Town Board was called to order by Supervisor Lawrence Wilcox at 7:30 pm at the Village Hall for the transaction of such business that may lawfully come before the Board. The meeting opened with the salute to the flag of the United States of America.

Present were:

Supervisor: Lawrence Wilcox
Council: Carl Koenig
John Hofmann
Jerry Locke
Ron Charles

Town Clerk: James W. Hemstrought Jr.

Absent: Highway Superintendent: Timothy Tefft

Others Present:

Minutes Previous Monthly Meeting:

Jerry Locke made a motion to approve the minutes of August 10, 2016. Motion was seconded by John Hofmann and carried with 5 Ayes.

Supervisor's Monthly Report:

Review of Monthly Financial Accounting Information.

Supervisor Wilcox gave the following Revenues, Appropriations and Checkbook Balances:

August 2016

Revenues	\$ 1,836.96
Appropriations	\$ 81,830.61

Check Book Balances:

General	\$ 19,880.41
Highway	\$ 144,930.61
T&A	\$ 6,631.25
Water District #1	\$ 1,455.52

PUBLIC COMMENTS: No Comments.

Patrick Moore, Pool Director, reported that 125 students took swimming lessons this year, with over 8,000 patrons using the pool. The surveillance cameras worked fine and caught 5 violators. There were no complaints this year. Unfortunately we had minimal lifeguard use this year due to the number that couldn't work for various reasons. The pump ran fantastic this year, with no breakdowns. The pool has been winterized and the water shut off. Next year the electric will need to be addressed. Pool Director Moore stated that he needs to be re-certified before next year's swimming season.

Motion was made by Carl Koenig and seconded by Jerry Locke that the Town of Oxford pay for the re-certification of Pool Director Patrick Moore. Motion was carried with 5 Ayes.

COMMUNICATIONS:

The NBT Bank collateralized deposit information was received from BNY Mellon as part of the Tri-Party Collateral agreement.

Letter was received from NBT-Mang Insurance Agency confirming the recent changes to the Equipment Floater Policy.

Couglin & Gerhart LLP, Attorneys, sent a notice and registration forms regarding the 35th Annual Labor & Employment Law Update to be held on October 4, 2016 at the Doubletree By Hilton Binghamton.

Copies of the 2015 Annual Report were received from NYMIR and distributed to the Board members.

A letter was received from Terry M. Stark, Village of Oxford Mayor, requesting consideration by the Town Board of a contribution of \$2,500 to financially support the purchase and installation of playground equipment for Boname Park. This would be in conjunction with other Clubs that are participating.

Decision was made by the Town Board to take this under advisement and see if the money requested can be appropriated from an already very tight budget that contains a state mandated tax cap.

OTHER BUSINESS:

The NYMIR Insurance company suggested that the Town of Oxford have on file an Internet Use Policy, a policy to prohibit the carrying of weapons in the workplace and a annual Motor Vehicle Report on the municipality's drivers. These items were distributed to the Town Board for their approval and adoption.

Motion was made by Carl Koenig and seconded by Jon Hofmann to adopt the "Internet Use Policy", the "Policy to Prohibit Carrying Weapon in the Workplace" and the annual "Motor Vehicle Report" and have them placed on file in the Town Clerk's office for use as needed. The motion was carried with a roll call vote as follows:

	<u>Aye</u>	<u>No</u>
Carl Koenig	Aye	_____
John Hofmann	Aye	_____
Jerry Locke	Aye	_____
Ron Charles	Aye	_____
Lawrence Wilcox	Aye	_____

Supervisor Wilcox handed out 2017 budget sheets and went over several of the line items for information. He asked the Board to look over the budget and be prepared to work on the preliminary budget at the October meeting. A public hearing will then be held in November.

Discussion was held concerning a large bill that was received from one of the Veterinarian Offices. The Board felt that the dog incident, involving three dog control officers, was not properly handled and that extreme services were not warranted.

Decision was made to pay the bill and to come up with some type of agreement between the Town of Oxford and the area Veterinarians covering dog services being provided by them.

John Weidman, Town Justice, was present and gave his annual report for the year 2015. Motion was made by Carl Koenig and seconded by John Hofmann to accept the report of Town Justice John Weidman for the year 2015 and place it on file with the Town Clerk. Motion carried with 5 Ayes.

The Board gave their unanimous approval and grateful appreciation for the work that Justice Weidman is doing for the Town of Oxford.

HIGHWAY SUPERINTENDENT'S REPORT:

No report this month.

BILLS & CLAIMS: September 2016

Claims #135 thru #152 General Fund: Total: \$ 8,088.22

Claims #130 thru #147 Highway Fund: Total: \$158,762.64

Motion was made by Jerry Locke and seconded by Ron Charles to pay the bills and claims. Motion carried with 5 Ayes.

The next Town Board meeting will be held on October 12, 2016 at 7:30 pm in the Village Hall.

Meeting was adjourned by Supervisor Wilcox at 9:20 pm.

James W. Hemstrought Jr.

Town Clerk