

**OXFORD TOWN BOARD MEETING**  
**Wednesday, January 16, 2013**  
**Town & Village Hall**

The Re-organizational Meeting of the Oxford Town Board was called to order by Supervisor Lawrence Wilcox at 7:30 pm at the Village Hall for the transaction of such business that may lawfully come before the Board. This meeting was rescheduled from the regular second Wednesday monthly meeting date. Due notice was published in The Norwich Sun newspaper.

Present were:

Supervisor: Lawrence Wilcox  
Council: Jerry Locke  
Alan Davis  
Larry Beckwith  
John Hofmann

Town Clerk: James W. Hemstrought Jr.  
Highway Superintendent: Timothy Tefft

Absent:

Others Present:

Ken Ryan, Planning Board Representative and ten Oxford Residents.

**Minutes Previous Monthly Meeting:**

Jerry Locke made a motion to approve the minutes of December 12, 2012. Motion was seconded by Larry Beckwith and carried with 5 Ayes.

**Supervisor's Monthly Report:**

Supervisor Wilcox handed out the Financial Accounting Information Sheets, Investment and Certificate of Deposit Reports, as of December 31, 2012. He also gave the following Revenues, Appropriations and Checkbook Balances:

**December 2013**

Revenues	\$ 65,678.51
Appropriations	\$670,628.96

Check Book Balances:

General	\$ 42,192.23
Highway	\$250,517.31
T&A	\$ 18,000.72
Payroll	\$ 16,531.55
Water District #1	\$ 1,522.36

**PUBLIC COMMENTS:**

Ken Ryan, Planning Board Representative, brought the Town Board up-to-date on the items they have been working on including "Sound" and changes to the 2007 Zoning Regulations. Next month they will also be discussing "Pipelines".

Oxford resident asked what could be done about out-of-town hunters using property without permission. Supervisor Wilcox said that he should contact the DEC about this problem.

Irving Hall, speaking on behalf of the Anti-Gas Drilling, gave the Town Board a report on the Oxford Village Experience and what they have accomplished concerning Gas Drilling in the Village. He recommended that the Town Board take a look at the lessons learned by the Village as follows: (1) hydraulic fracturing requires a new level of legal sophistication; (2) Gas companies will exploit municipality's zoning weaknesses such as severability, definition of terms, "prohibited where not permitted" and "special exception"; (3) Very costly to fix holes in the laws later; (4) the Comprehensive Plan and Zoning updates need to be updated together; (5) that the Town and Village needs to cooperate with each other; and (6) the vulnerability of Albany permits.

**COMMUNICATIONS:**

The December 2012 collateralized deposit account information report was received from BNY Mellon.

**HIGHWAY SUPERINTENDENT'S REPORT:**

Timothy Tefft, Town Highway Superintendent, stated that the crew is doing the normal chasing of snow, some brush cutting and servicing equipment.

**OTHER BUSINESS:**

Supervisor Wilcox reported on his meeting with Village Mayor Stark. They discussed the following items: the new "Vision Plan"; grant money to be used to repair building roof; Fire Contract, which ends in December 2014; possible consolidation of the Village and Town Courts and Code Enforcement; hooking up the Veterans Home to the Village water/sewer system, which would need another Town Water District being formed and the possibility of adding the residents of the Lake Gerry area to the system.

**Town Supervisor Annual Reports:**

Supervisor Wilcox presented the 2012 year end budget changes. Motion was made by Alan Davis and seconded by Larry Beckwith to approve the Supervisor's report for the year 2012. Motion was carried with 5 Ayes. The report will be on file in the Town Clerk's Office during regular office hours.

**Town Clerk Annual Reports:**

Town Clerk James W. Hemstrought Jr. presented the Town Clerk's and Tax Collector's reports for the year 2012. Motion was made by Larry Beckwith and seconded by Jerry Locke to approve the Town Clerk's reports for the year 2012. Motion was carried with 5 Ayes. These reports will be on file in the Town Clerk's Office during regular office hours.

Town Clerk Hemstrought also reported that the Town Clerk's Archives Files from 1991 thru 2002 were properly disposed of by the Shred-It Company of Westmoreland, NY on January 9, 2013 according to action taken by the Town Board on September 19, 2012.

**Town Supervisor 2013 Appointments:**

Supervisor Wilcox went over the list of 2013 appointments and other re-organizational items necessary for approval by the Board. Motion was made by John Hofmann and seconded by Alan Davis to approve the Supervisor's appointments for 2013 and all other re-organizational items as presented. The appointments and re-organizational items will be made a part of these minutes and also on file in the Town Clerk's Office during regular office hours.

**ROAD USE AGREEMENT:**

Supervisor Wilcox handed out a Town of Oxford Road Use Agreement Template to be used as needed for various road situations that arise. Motion was made by Jerry Locke and seconded by Alan Davis to approved the Town of Oxford Road Use Agreement Template. Motion carried with 5 Ayes.

**BILLS & CLAIMS: January 2013**

Claims #1 thru #18, plus payrolls of General Fund: Total: \$23,225.75

Claims #1 thru #22, plus payrolls of Highway Fund: Total: \$43,753.46

Motion was made by Jerry Locke and seconded by Larry Beckwith to pay the bills and claims. Motion carried with 5 Ayes.

**EXECUTIVE SESSION:**

Supervisor Wilcox called for an Executive Session at 8:30 pm to discuss "Union" matters. Motion was made by Alan Davis and seconded by Jerry Locke to go into Executive Session. Motion carried with 5 Ayes. At 8:45 pm Larry Beckwith made a motion to come out of Executive Session, seconded by Jerry Locke. Motion carried with 5 Ayes.

The next Town Board meeting will be held on Wednesday, February 13, 2013 at 7:30 pm in the Village Hall.

Meeting was adjourned by Supervisor 8:50 pm.

James W. Hemstrought Jr.  
Town Clerk