

**OXFORD TOWN BOARD MEETING**  
**Wednesday, January 8, 2014**  
**Town & Village Hall**

The Re-organizational Meeting of the Oxford Town Board was called to order by Supervisor Lawrence Wilcox at 7:30 pm at the Village Hall for the transaction of such business that may lawfully come before the Board. The meeting opened with the salute to the flag of the United States of America.

Present were:

Supervisor: Lawrence Wilcox  
Council: Jerry Locke  
              Alan Davis  
              Ron Charles  
              John Hofmann

Town Clerk: James W. Hemstrought Jr.  
Highway Superintendent: Timothy Tefft

Absent:

Others Present: Nine residents as per sign-up sheet.

**Minutes Previous Monthly Meeting:**

Alan Davis made a motion to approve the minutes of December 11, 2013. Motion was seconded by Jerry Locke and carried with 5 Ayes.

**Supervisor's Monthly Report:**

Supervisor Wilcox handed out the Financial Accounting Information Sheets, Investment and Certificate of Deposit Reports, as of December 30, 2013. He also gave the following Revenues, Appropriations and Checkbook Balances:

**December 2013**

Revenues	113,311.38
Appropriations	129,753.71

Check Book Balances:

General	4,623.62
Highway	146,846.44
T&A	20,108.26
Water District #1	1,320.18

**PUBLIC COMMENTS:** No comments.

**COMMUNICATIONS:**

The December 2013 collateralized deposit account information report was received from BNY Mellon.

Information was received from the Village of Oxford giving a progress summary of the Bank building multi-year site/renovation project.

Supervisor Wilcox handed out copies of the Town Code of Ethics to the members of the Town Council. He suggested that we continue to use the Chenango County Code of Ethics for any issues not covered by the town code.

**Town Supervisor Annual Reports:**

Supervisor Wilcox presented the 2013 year end budget changes for the Board's approval. He also recommended that \$50,000 be transferred from the Highway Fund to the Capital Reserve Highway Fund. Motion was made by Jerry Locke and seconded by John Hofmann to make the recommended \$50,000 transfer from the Highway Fund to the Capital Reserve Fund. Motion carried with 5 Ayes. Motion was also made by Alan Davis and seconded by John Hofmann to approve the Supervisor's report for the year 2013. Motion was carried with 5 Ayes. The report will be on file in the Town Clerk's Office during regular office hours.

**Town Clerk Annual Reports:**

Town Clerk James W. Hemstrought Jr. presented the Town Clerk's and Tax Collector's reports for the year 2013. Motion was made by Jerry Locke and seconded by Alan Davis to approve the Town Clerk's reports for the year 2013. Motion was carried with 5 Ayes. These reports will be on file in the Town Clerk's Office during regular office hours.

**Town Supervisor 2014 Appointments:**

Supervisor Wilcox went over the list of 2014 appointments and other re-organizational items necessary for approval by the Board. Motion was made by Alan Davis and seconded by Jerry Locke to approve the Supervisor's appointments for 2014 and all other re-organizational items as presented.

**HIGHWAY SUPERINTENDENT'S REPORT:**

Highway Superintendent Tim Tefft reported that repair work is being done on the 550 truck and the road inventory book has been updated and on file in the Town Clerk's office. All shared services with other towns have been duly documented. The sand and salt supplies are holding up well and the roads are in good shape so far this winter.

**OTHER BUSINESS:**

Supervisor Wilcox stated that the zoning ordinance is still in the hands of the town attorney who is checking with the insurance company concerning some issues.

Councilman Jerry Locke said that he will be meeting with Steve Behe concerning the finances of the Cemetery Association.

**BILLS & CLAIMS:** January 2014

Claims #1 thru #16, General Fund:	Total: \$ 6,212.84
Claims #1 thru #17, Highway Fund:	Total: \$59,703.43

Motion was made by John Hofmann and seconded by Jerry Locke to pay the bills and claims. Motion carried with 5 Ayes.

The next Town Board meeting will be held on February 12, 2014 at 7:30 pm in the Village Hall.

Meeting was adjourned by Supervisor at 8:15 pm.

James W. Hemstrought Jr.  
Town Clerk