

**OXFORD TOWN BOARD MEETING**  
**Wednesday, November 8, 2017**

The Regular Monthly Meeting of the Oxford Town Board was called to order by Supervisor Lawrence Wilcox at 7:30 pm in the Village Hall for the transaction of such business that may lawfully come before the Board. The meeting opened with the salute to the flag of the United States of America.

Present were:

Supervisor: Lawrence Wilcox  
Council: Jerry Locke  
              Carl Koenig  
              Ron Charles  
              John Hofmann – late arrival  
Town Clerk: James W. Hemstrought Jr.  
Highway Superintendent: Timothy Tefft

Others Present: Roger Barrows, Oxford Dog Warden; Will Bradley, Phil Sherman and Canice Paliotta.

**Minutes Previous Monthly Meeting:**

Jerry Locke made a motion to approve the minutes of October 11, 2017. Motion was seconded by Ron Charles and carried with 4 Ayes.

**Supervisor's Monthly Report:**

Supervisor Wilcox handed out the Financial Accounting Information Sheets and a list of the Fund Balances as of October 31, 2017. He also gave the following Revenues, Appropriations and Checkbook Balances:

**October 2017**

Revenues	\$ 97,444.26
Appropriation	81,352.49

Check Book Balances:

General	\$ 33,997.89
Highway	95,276.75
T&A	1,472.86
Water District #1	1,223.53

**PUBIC COMMENTS:**

Canice Paliotta congratulated Supervisor Lawrence Wilcox on his successful re-election. She also made several suggestions that she felt would improve the Town Board's response to area residents that have questions and/or requests. We must go forward and let go of the past.

Phil Sherman, Oxford resident and business owner, was concerned about a road problem on Mertz road which he felt was a hazard. The recent road improvement as added several inches to the height of the road and makes a drop-off at the end of his driveway. Superintendent of Highway, Timothy Tefft, said he would meet with Mr. Sherman and see what could be done to improve the situation.

**COMMUNICATIONS:**

The October 2017 monthly collateralized deposit account information report was received from BNY Mellon Broker/Dealer Services.

A colored map was received from the New York State Association of Counties which showed the percentage of change in sales tax loss or gain in each of the Counties within New York State for the period January through September. Chenango County had a gain between 6% and 8%.

The Dog Control Officer Inspection Report, completed on 10/24/2017, was received from the New York State Agriculture and Markets and will be place on file in the Town Clerk's Office. The report indicated the DCO services were rated as "satisfactory". Dog control officer services are subject to inspection on a regular basis.

### **Public Hearing on 2018 Town of Oxford Budget**

Supervisor Wilcox opened the Public Hearing at 7:45 pm. The affidavit of published legal notice dated November 1, 2017, was read.

Questions on the road schedule and the money needed from the budget were presented by the public and answered by Supervisor Wilcox. With no further concerns being brought before the Town Board, a motion was made by Ron Charles and seconded by Jerry Locke to close the Public Hearing at 7:55 pm.

### **Town of Oxford 2018 Budget**

John Hofmann made a motion to adopt the 2018 Budget as corrected. The motion was seconded by Jerry Locke and carried with 5 Ayes by Roll Call vote as follows:

Carl Koenig	Aye
John Hofmann	Aye
Jerry Locke	Aye
Ron Charles	Aye
Lawrence Wilcox	Aye

Supervisor Wilcox declared that the foregoing 2018 Town of Oxford Budget was duly passed and adopted. The 2018 Town of Oxford Budget will be filed with Chenango County and placed on file in the Town Clerk's Office and available during regular business hours.

### **Town of Oxford Water District #1 - 2018 Budget**

The Town of Oxford Water District #1 Budget for 2018 was presented by Supervisor Wilcox and reviewed by the Town Board. No changes were made. Motion was made by Jerry Locke to adopt the 2018 Water District #1 Budget as presented. Motion was seconded by Ron Charles and carried with 5 Ayes by Roll Call vote as follows:

Carl Koenig	Aye
John Hofmann	Aye
Jerry Locke	Aye
Ron Charles	Aye
Lawrence Wilcox	Aye

Supervisor Wilcox declared that the foregoing 2018 Town of Oxford Water District #1 Budget was duly passed and adopted. The Water District #1 – 2018 Budget will be filed with Chenango County and placed on file in the Town Clerk's Office and available during regular business hours.

### **OTHER BUSINESS:**

#### **SPCA Contract -**

The new SPCA Contract with the Town of Oxford for the year 2018 was distributed to the Town Board by Town Clerk Hemstrought. The Town Board was asked to take the SPCA Contract home for review and bring it back to the December meeting for a decision.

#### **Lease Agreement -**

Copies of a new Lease Agreement between the Village and Town of Oxford were distributed to the Town Board for review. The lease runs from January 2018 to December 31, 2020. This new lease is to ensure the Village compliance with their auditor's request for a formal written lease. The Town Board was instructed to take the Lease Agreement home for review. Action on the Lease Agreement will be taken at the December 13<sup>th</sup> meeting of the Town Board.

#### **Town Justice -**

Supervisor Wilcox announced that the newly elected Town Justice, Susan Frye, is the Chenango County Probation Officer and will assume her duties as Oxford Town Justice on January 1<sup>st</sup>, 2018.

### **HIGHWAY SUPERINTENDENT'S REPORT:**

The Highway crew is hauling sand and getting equipment ready for the winter season. They have also been helping the Village of Oxford with one of their projects. Superintendent Tefft stated that there are four sander carts that are no longer needed and recommended they be declared surplus and sold.

Motion was made by Jerry Locke and seconded by Ron Charles to declare the four sander carts as surplus. Motion carried with 5 Ayes.

Two bids were received for a stand alone generator for the highway garage. The bids ranged from \$6,625 to \$8,702 for the same size generator with piping and pad not included. The town board had several questions about the generators and size needed. Tim was asked to follow up on these questions.

**BILLS & CLAIMS:** November 2017

Claims #165 thru #178 General Fund: Total: \$ 6,095.79

Claims #171 thru #179 Highway Fund: Total: \$16,868.95

Motion was made by Ron Charles and seconded by Jerry Locke to pay the bills and claims.

Motion carried with 5 Ayes.

The next monthly meeting of the Town Board will be held on December 13, 2017 at 7:30 pm in the Village Hall.

Meeting was adjourned by Supervisor at 8:33 pm.

James W. Hemstrought Jr.  
Town Clerk