

OXFORD TOWN BOARD MEETING
Wednesday December 9, 2015
Town & Village Hall

The Monthly Meeting of the Oxford Town Board was called to order by Supervisor Lawrence Wilcox at 7:30 pm at the Village Hall for the transaction of such business that may lawfully come before the Board. The meeting opened with the salute to the flag of the United States of America.

Present were:

Supervisor: Lawrence Wilcox
Council: Jerry Locke
Alan Davis
Ron Charles
John Hoffman

Town Clerk: James W. Hemstrought Jr.
Highway Superintendent: Timothy Tefft

Absent:

Others Present: Mina Takahashi, Will Bradley

Minutes Previous Monthly Meeting:

Alan Davis made a motion to approve the minutes of November 5, 2015. Motion was seconded by Ron Charles and carried with 5 Ayes.

Supervisor's Monthly Report:

Supervisor Wilcox handed out the Financial Accounting Information Sheets, Investment and Certificate of Deposit Reports, as of November 30, 2015. He also gave the following Revenues, Appropriations and Checkbook Balances:

November 30, 2015

| | |
|----------------|-----------|
| Revenues | 15,754.78 |
| Appropriations | 43,344.67 |

Check Book Balances:

| | |
|-------------------|-----------|
| General | 80,761.08 |
| Highway | 49,651.01 |
| T&A | 9,379.81 |
| Water District #1 | 1,659.70 |

Public Hearing Upon Cable Television Franchise Agreement

Supervisor Wilcox opened the Public Hearing at 7:45 pm. The affidavit of published legal notice dated November 25, 2015, and published on December 2, 2015 was read.

No comments or other concerns were presented by the public or the Town Board Council members.

A motion to close the Hearing was made by Alan Davis and seconded by Jerry Locke at 7:50 pm. Motion carried with 5 Ayes.

Jerry Locke made a motion to adopt the Time Warner Cable Television Franchise Agreement. Motion was seconded by John Hofmann and motion carried with 5 Ayes by Roll Call vote as follows:

| | |
|-----------------|-----|
| Alan Davis | Aye |
| John Hofmann | Aye |
| Jerry Locke | Aye |
| Ron Charles | Aye |
| Lawrence Wilcox | Aye |

Supervisor Wilcox declared that the foregoing Time Warner Cable Television Franchise Agreement was duly passed and adopted. The Franchise Agreement is on file in the Town Clerk's Office and available during regular business hours.

COMMUNICATIONS:

The November 2015 collateralized deposit account information report was received from BNY Mellon.

A letter was received from Terry Stark, Village Mayor, requesting the money from the Town Justice Court Fund that was authorized for release at the Town Board meeting on June 10, 2015. This money will be used to help pay the recent bill from the roof contractor.

Information was received from Chenango County concerning the process of developing a Hazard Mitigation Plan (HMP). The County, along with its inclusive municipalities, are in the process of developing a Hazard Mitigation Plan (HMP). This plan is required by the Federal Emergency Management Agency (FEMA) in order to be eligible for federal grant funding for public and private mitigation projects. The HMP provides a "blueprint" by which local governments can make coordinated, cost-effective efforts towards reducing losses from natural hazards such as flooding, severe storms and severe winter storms.

HIGHWAY SUPERINTENDENT'S REPORT:

Tim Tefft, Superintendent of Highways, stated that everything is running well at this time. The crew is continuing to cut brush and clean shoulders on town roads. He stated that the new doors have been installed on the shed and the mold problem at the Town Barn is being checked out. The new truck should arrive about December 18th and the old truck is being placed in the upcoming auction.

OTHER BUSINESS:

The SPCA Animal Shelter Contract/Agreement for the calendar year 2016 was held up at the last Town Board meeting in order to get answers to some questions pertaining to the new contract. Supervisor Wilcox stated that all questions have now been answered and the SPCA shelter has been inspected and found to be in satisfactory condition. We now need to approve the contract/agreement. The contract is for the period January 1, 2016 through December 31, 2016.

Motion was made by Ron Charles and seconded by Jerry Locke that the Town of Oxford enter into the SPCA Animal Shelter Contract/Agreement for the calendar year 2016. Motion carried with 5 Ayes.

Supervisor Wilcox stated that the new Town of Oxford contract with the Teamsters Union has been accepted and placed on file.

A Village / Town Comprehensive Plan meeting was called by Saratoga Association for November 18, 2015 at the Oxford Memorial Library. The objective was to review the concepts, discuss impacts and resolve concerns of the Comprehensive Plan. Much of the meeting was centered on the downtown area of the Village, such as traffic flow, parking, pedestrian walkways and overall appearance.

Supervisor Wilcox and the Town Council expressed their appreciation and thanks to Councilman Alan Davis for his dedicated service and the experience he brought to the Town Board during his term of office. All agreed that he will be missed.

BILLS & CLAIMS: December 2015

Claims #195 thru #216, General Fund: Total: \$24,253.45

Claims #168 thru #186, Highway Fund: Total: \$36,383.35

Motion was made by Alan Davis and seconded by John Hoffman to pay the bills and claims. Motion carried with 5 Ayes.

The Town Board Re-organizational meeting will be held on January 13, 2016 at 7:30 pm in the Village Hall.

Meeting was adjourned by Supervisor at 8:05 pm.

James W. Hemstrought, Jr.
Town Clerk