

OXFORD TOWN BOARD MEETING

Oxford Village Hall

Wednesday, February 12, 2025

The Regular Meeting of the Oxford Town Board was called to order by Supervisor Alan Davis at 7:00 pm in the Village Hall for the transaction of such business that may lawfully come before the Board. The meeting opened with a salute to the United States of America flag. Due and timely notice concerning the meeting was published in the Norwich Even Sun and placed on the Town website (<https://www.townofoxfordny.com/>).

The meeting was brought to order at 7:00 pm.

Present were:

Town Supervisor: Alan Davis

Council: John Weidman

Ron Charles

John Hoffman

Town Highway Superintendent: Not present

Town Clerk: Mary Olmsted

Other present: Paul Rohman

Phil Sherman

Approval of Minutes - Town Board Meeting February 12, 2025

Minutes from the Previous Monthly Meeting

A motion to approve January 8, 2025, minutes as written. Motion moved by John Hofmann, seconded by John Weidman; all approved.

Communications:

Excess Collateralization was given to the Town Clerk for filing.

Ag & Markets sent Supervisor Alan Davis their inspection report on Roger Barrows, Oxford Dog Control Officer. The report stated that there were no discrepancies in the inspection.

A letter from the State Comptroller was sent to Supervisor Davis stating that there are unclaimed funds in New York State and that a website is available to check for unclaimed funds in an individual's name. The website is <https://www.osc.ny.gov/unclaimed-funds>.

#### Supervisor's Monthly Report:

Revenue: \$251,366.67

Appropriations: \$109,446.57

#### Bank Balances:

General Fund checking account: \$6,373.98    General savings account: \$121,970.08

Highway Fund checking account: \$3,654.24    DA savings: \$169,334.68

Trust & Agency checking account: \$9,670.64    DB savings: \$51,244.62

Water District checking account: \$1,766.27

#### Public Comment:

Phil Sherman addressed the Board regarding burying a line under a road and cutting the road by using alternative methods. He has offered to work with William Pinney and the Highway Department if needed. He also presented information to the Board regarding other options for taxpayers to qualify for the Enhanced STAR program for taxpayers with disabilities who are not eligible. He has also been in contact with Steven Graham, Town of Oxford Assessor, to discuss this. The Board would need to approve this method before it could be implemented.

#### Old Business:

Councilman Carl Koenig and Supervisor Davis have been working on the Procurement Policy corrective action plan. The Supervisor presented to the Board the adjustments to the Town's Procurement Policy. After discussion, a motion to approve the changes was made by John Weidman, seconded by Ron Charles; all were approved. The Procurement Policy can be viewed at the Town Clerk's office.

#### New Business:

## Highway Superintendents Monthly Report:

Supervisor Davis gave an updated report to the Board as Superintendent William Pinney was not available. Supervisor Davis informed the Board that the new employee, Paul Wellman, is no longer employed by the Town.

Supervisor Davis informed the Board that Rusty Smith contacted him concerning damage that he feels the Highway Department trucks have been creating while the trucks have been turning around in his driveway. Building a new turnaround for the trucks was discussed as an option to lessen this damage.

Superintendent Pinney has been researching options for obtaining competitive pricing for propane fuel as needed.

It was presented to Superintendent Pinney a possibility to purchase a backhoe for the Town Highway Department at a low cost to the Town.

General Fund vouchers: #1 through #24 total \$26,308.98

Highway Fund vouchers: #1 through #17 total \$38,431.73

### Review and Approval of Bills and Claims

Approval of Bills and Claims a Motion moved by Ron Charles, seconded by John Hofmann; all approved.

Meeting Adjourned at 7:53 pm - Next meeting, March 12, 2025 - 7:00 pm - Village Hall.