

OXFORD TOWN BOARD MEETING

Oxford Village Hall

Wednesday, January 8, 2025

The Regular Meeting of the Oxford Town Board was called to order by Supervisor Alan Davis at 7:30 pm in the Village Hall for the transaction of such business that may lawfully come before the Board. The meeting opened with a salute to the United States of America flag. Due and timely notice concerning the meeting was published in the Norwich Even Sun and placed on the Town website (<https://www.townofoxfordny.com/>).

The meeting was brought to order at 7:30 pm.

Present were:

Town Supervisor: Alan Davis

Council: Carl Koenig

John Weidman

Ron Charles

John Hoffman

Town Highway Superintendent: Not present

Town Clerk: Mary Olmsted

Other present: Matt Geiger

Approval of Minutes - Town Board Meeting December 11, 2024

Minutes Previously Monthly Meeting

A motion to approve the December 11, 2024, minutes as written. Accounting sheet corrections, November revenue DB2650 \$41.70 + \$54.45, total \$96.15. Appropriation A1410.1 October and November \$2,196.66, should be \$2,191.66. Motion moved by John Weidman, seconded by Ron Charles; all approved.

Communications:

Excess Collateralization was given to the Town Clerk for filing.

A letter was sent to Supervisor Al Davis from the SPCA explaining that they are in the process of evaluating their contracts and will extend the Town of Oxford contract until March 2025.

A letter from Commerce Chenango asking for the Town membership dues for 2025 for \$150.00. Motion moved by John Weidman, seconded by Carl Koenig; all approved.

Supervisor's Monthly Report:

Revenue: \$119,230.08

Appropriations: \$189,695.53

Bank Balances:

General Fund checking account: \$13,442.04 General savings account: \$1,842.88

Highway Fund checking account: \$8,168.95 DA savings: \$168,975.90

Trust & Agency checking account: \$7,723.57 DB savings: \$18,181.43

Water District checking account: \$1,766.27

Public Comment: None

Old Business:

Supervisor Al Davis presented to the Board written suggestions from Supervisor Davis and John Weidman to make improvements to the Procurement Policy as a corrective action plan. The Board discussed the changes that could be made to satisfy the Policy going forward and review the policy in coming months.

New Business:

Appointment of Erin Graham as the Town Assessor to fill the vacancy for Steven Graham from January 8, 2025, through September 30, 2025. Motion was made by Carl Koenig and seconded by Ron Charles; all approved.

Supervisor Davis went over the list of 2025 appointments for approval by the Board. Motion was made to approve the Supervisor's appointments for 2025. Motion moved by Carl Koenig, seconded by Ron Charles; all approved.

Supervisor Al Davis requested the Board to offer the Deputy Clerk a raise from \$18.00 per hour to \$18.50 per hour. Motion moved by Carl Koenig, seconded by John Weidman; all approved.

Supervisor Davis read the documents about the Depository to the Board. Motion moved by Carl Koenig, seconded by John Hofmann; all approved.

An annual report was provided by the Town Clerk for the collection of the 2024 taxes. Motion to approve the report moved by Ron Charles, seconded by John Weidman; all approved.

An annual report was provided by the Town Clerk for the 2024 Town Clerk Monthly collection. Motion moved to approve the report was moved by John Hofmann, seconded by Ron Charles; all approved.

An annual Supervisor report for 2024 was presented to the Board. Motion moved to approve the report was moved by Carl Koenig, seconded by Ron Charles; all approved.

The Board discussed changing the time of the monthly meetings from 7:30 pm to 7:00 pm beginning with the February 15, 2025, Board meeting. Motion moved by Carl Koenig, seconded by John Weidman; all approved.

Clayton Kappauf contacted Supervisor Davis to see if his class would be able to tap the maple trees at the Town pool for participation in the schoolyard sugaring contest. Motion moved by Carl Koenig, seconded by Ron Charles; all approved

Highway Superintendents Monthly Report:

Supervisor Davis updated the Board on what the Town Highway Department has been working on and the amount of time the Department has been working for snow removal and maintenance.

General Fund vouchers: #237 through #255 for a total of \$28,262.32.

Highway Fund vouchers: #225 through #247 for a total of \$74,432.92.

Review and Approval of Bills and Claims

Approval of Bills and Claims a Motion moved by Carl Koenig, seconded by John Hofmann; all approved.

Meeting Adjourned at 8:56 pm - Next meeting, February 12, 2025 - 7:00 pm - Village Hall

