

Oxford Town Board Meeting
Oxford Village Hall
Wednesday, June 14th, 2023 – 7:30 pm

Town Supervisor Alan Davis called the meeting to order at 7:30 p.m.

The following individuals were present:

Supervisor Alan Davis, Town Councilman Ron Charles, Town Councilman John Weidman, Town Councilman John Hofmann, Town Councilman Carl Koenig, Recreational Director Clayton Kappauf, Planning Board Paul Romahn, Resident Matt Greiger, and Town Clerk Tammy Dilfer

Supervisor Davis led the Pledge of Allegiance to the United States of America.

Approval of the Board Meeting Minutes for May 10th, 2023

Minutes from May 22nd, 2023 were not completed at time of Board Meeting.

May 10th, 2023 draft, correction of next Board meeting to June 14th, 2023.

Councilman Charles moves motion to approve the corrected draft minutes for the Town Board meeting held on May 10th, 2023, Councilman Weidman seconded the motion.

The motion was carried unanimously.

Supervisor Monthly Reports:

Revenues	\$ 107,130.74
Appropriations	\$ 118,872.52
Pool Donations	\$ 0.00
General Fund Checking	\$ 120,611.96
Highway Fund Checking	\$ 13,959.99
Trust & Agency Checking	\$ 15,647.66
Water District #1 Checking	\$ 2,948.02
CARES (ARPA) Checking	\$ 30,812.33

Communications:

Supervisor Alan Davis provided the Town's Excess Collateralization Reports for May to Town Clerk Dilfer for filing.

NYMIR (Town Insurance carrier) sent a letter to Town regarding installing master disconnect on all town trucks. In 2022-year, Municipality and Public Works facilities exceeded \$12 Million in property loss claims caused by electrical fires. Most were avoidable. Going forward NYMIR requires Master Disconnect Battery switches to be installed on all medium and heavy-duty equipment. Councilmen Hofmann stated these have been installed on all Town trucks with employees using them.

Ag Tour for Legislators will be doing tours of various agriculture in the County.

Public Comment:

None

Clayton Kappauf Recreational Director with the updates Pool Restoration Project:

Good news, they passed DOH inspection on 06/13/23. The pool is ready for use.

Over 70 children signed up tonight for swimming lessons. They will hold another swimming lesson sign up tomorrow night with anticipation of over 100 children enrolled in the Summer Swim Program.

Mr. Kappauf has switched chlorine delivery vendor due to difficulties with deliveries. New vendor has been on time. He has spent the past week getting to know the pool chemical disbursement needed to balance the pool.

Supervisor Davis commented he had stopped by earlier in the day and the pool looked great.

The pool signs and Donor signs have been installed. The phone will be hooked up tomorrow.

There are still a few things needing fixed by the contractor.

The 5th and 6th grade students will be coming to the pool tomorrow for the first use along with lifeguards.

The lifeguards have also been painting doing touch ups as needed.

Matt Greiger donated a refrigerator, Wesley Kenyon donated a microwave. The entire Town Board thanked them for their generous donation to help the pool employees.

Mr. Kappauf contacted Dan Fagnani regarding the electrical contractor to reinstall power back to the poles and security cameras. It was somehow overlooked during the construction phase.

There was discussion about installing shut off valves needed at flow meter in the fall when the water is dropped down for winter closed season.

Sarah Smith along with Rotary Club will be doing a Grand Opening with ribbon cutting on Monday June 19th, 2023. She has an Ice Cream truck coming for the celebration.

Pool operation hours along with rules will be posted on the Town website www.townofoxford.com under the Town Pool icon/tab.

Supervisor Davis mentioned how grateful the Board is for Barbara McNitt staying on another year. She has been a huge asset helping Mr. Kappauf get the pool, the lifeguards, and all components ready for the new season. Her years of expertise at the Town Pool are appreciated, we are hoping she will stay a few more years with us.

New Business:

Supervisor Davis has secured a Town credit card. It will be kept in the Town Office to be utilized when needed for online purchase only. Supervisor Davis and the Town Clerk will have authority to make purchases when needed for the Town of Oxford.

Councilman Weidman moves motion for approval of credit card usage by the Supervisor and Town Clerk for extraordinary circumstances only when a check cannot be used for a purchase. Seconded by Councilman Koenig, the entire board duly adopted.

Supervisor Davis met with executives for NBT to discuss Money Market options with 3% interest return rather than our current savings accounts with a 0.05% interest return.

With these new Money Market Options available, Supervisor Davis advised the Board he created new Money Market accounts for General Fund Acct, Equipment account and Water District CD to help generate additional revenue.

Old Business:

Paul Romahn Planning Board Chairperson reports there are two applicants applying for the Planning Board Vacancy. Jonathan Bogardus will fill the position. Matt Greiger will fill as an indefinite alternate position with voting authority when regular member is not present to hold quorum for vote. If a permanent position opens Mr. Greiger will have the option to take the position first, moving from alternate to permanent position.

The Planning Board is asking to move the meeting time from 7:00pm to 7:30pm on the 3rd Tuesday of each month.

Councilman Weidman moves motion for approval to appoint Jonathan Bogardus filling the vacant Planning Board position from 6/13/2023-12/13/2028. Seconded by Councilman Hofmann, the entire board duly adopted.

Councilman Charles moves motion for approval to appoint Matt Greiger as indefinite Alternate Planning Board Member with voting authority when regular Board Member is not present. Seconded by Councilman Weidman, the entire board duly adopted.

Councilman Charles moves motion to move Planning Board meeting on 3rd Tuesday of the month from 07:00pm to 7:30pm. Seconded by Councilman Koenig, the entire board duly adopted.

Highway Superintendent's Report:

Supervisor Davis didn't know Superintendent Pinney would not be absent for the meeting.

Supervisor Davis mentioned they are working with Jennifer Kelly, Chenango County Soil and Conservation to obtain grant money to help with Vrooman Road culvert replacement.

Cheese Factory Road is ready to be stone and oiled, Lyon Brook will have some paving repairs done as well.

Town Employee Allen Franklin has been doing roadside mowing.

The sweeper front wheel barring broke again and not operable. It will need bigger spindles installed to prevent breakdown.

Councilman Weidman presented a couple pieces of equipment coming up on auctions for Superintendent Pinney to look at.

Executive Session:

Supervisor Davis requested Executive Session to discuss a Personnel Matter.

Councilman Weidman made a motion to approve Executive Session at 8:15pm, Councilman Charles seconded the motion. The motion was carried unanimously.

Councilman Charles made a motion to end Executive Session at 8:38pm, Councilman Hofmann seconded the motion. The motion was carried unanimously.

Bills and Claims:

Councilman Charles made a motion to approve the Bills and Claims as presented with Abstract #6. Councilman Hofmann seconded the motion. The motion was carried unanimously.

Supervisor Davis stated the next Town Board meeting will be held on Wednesday July 14th, 2023, at 7:30 p.m.

Supervisor Davis adjourned the meeting at 8:39 pm

Respectfully Submitted,

Tammy L. Dilfer, Town Clerk