

OXFORD TOWN BOARD MEETING

Oxford Village Hall
Wednesday, July 9, 2025

The Regular Meeting of the Oxford Town Board was called to order by Supervisor Alan Davis at 7:00 pm in the Village Hall for the transaction of such business that may lawfully come before the Board. The meeting opened with a salute to the United States of America flag. Due and timely notice concerning the meeting was published in the Norwich Evening Sun and placed on the Town website (<https://www.townofoxfordny.com/>).

The meeting was brought to order at 7:03 pm.

Present were:

Town Supervisor: Alan Davis

Council: John Weidman
John Hofmann
Carl Koenig

Town Highway Superintendent: William Pinney

Town Clerk: Mary Olmsted

Other present: Doug Moore
Joann Smith
Terry Stark

Approval of Minutes - Town Board Meeting June 11, 2025

Minutes from the previous monthly meeting

A motion to approve June 11, 2025, minutes as written. Motion to accept the minutes moved by John Weidman, seconded by Carl Koenig; all approved.

Communications:

Excess Collateralization was given to the Town Clerk for filing.

Supervisor's Monthly Report:

Revenue: \$413,613.51
Appropriations: \$113,115.95

Bank Balances:

General Fund Checking: \$3,545.70
Highway Fund Checking: \$13,275.21
Trust & Agency Checking: \$13,158.41
Water District Checking: \$3,372.02

General Savings: \$117,927.02
DA Savings: \$184,372.11
DB Savings: \$673,328.85

Public Comment:

Doug Moore wanted to express to the Board his appreciation for what the Highway Superintendent William Pinney is doing for the Town and his actions during the recent storms and recent losses within the Town. Doug feels that Bill has gone above and beyond in taking care of his workers. Doug also had some concerns as to how the recent bids were written out and has offered his assistance to help the Town with future bidding paperwork.

Joann Smith from Gates-Cole Insurance has previously discussed with Supervisor Davis another option for insurance for the Town. She was invited to the meeting to discuss the available options. She presented to the Board a proposal for an insurance premium and the options and pricing that Gates-Cole offers.

Terry Stark, Village of Oxford Mayor, submitted to the Board the Water Contract that the Town and Village currently have in place. He states that two parcels in the Town have not paid their Village water bills. The Village cannot relevy the water bill as they do not pay Village tax but pay Town property tax. The Town will need to provide a letter to the Village authorizing the Village to proceed in collecting the balances due and/or shut the water off unpaid. Motion moved to give the Village permission to proceed in collecting the outstanding balances moved by John Weidman, seconded by Carl Koenig; all approved.

Old Business: NA

New Business:

The auditors informed Supervisor Davis that there are options for filing reports to the NY State Comptroller. Davis is working with Steve Locke for future auditing reports to be filed. The auditors have sent out an email to the Board members with the recent findings of the results.

Supervisor Davis explained to the Board that FEMA would like the Town to create additional accounts for the funds they are receiving for the emergency disaster work. Davis entertained the motion to add a Revenue account, DB4960, and an Appropriation account, DB8760. Motion to create the accounts was moved by John Hofmann, seconded by John Weidman; all approved.

Highway Town Superintendent Monthly Report

Superintendent Pinney and Supervisor Davis have been researching prices and availability of a pickup truck to replace the totaled Town truck resulting from an accident. Davis entertains a motion to purchase a 2026 pickup truck from Norwich Dodge for approximately \$47,280.00. Motion moved by John Hofmann, seconded by John Weidman; all approved.

Supervisor Davis informed the Board that there have been offers to purchase the Town's surplus from the International auction. The offers are \$74,100.00 for the loader, one bumper at \$155.00, second bumper at \$105.00, and \$25.00 for the signs. Motion to accept the bidding offers for the surplus moved by Carl Koenig, seconded by John Hofmann; all approved. Davis would like to use the money from the sale of the loader to purchase a new one. Davis entertained a motion to use the money moved by John Hofmann, seconded by Carl Koenig; all approved.

Supervisor Davis has been in contact with Mike O'Rielly, who is an Engineer. He is working with Davis and Pinney for estimates for the FEMA work that needs to be completed on Rounds Road and Mertz Road. O'Rielly has presented to Davis a proposal for engineering the projects. Davis entertained a motion to accept the proposal (not to exceed \$6,025.00 for Mertz Rd. or \$5,725.00 for Rounds Rd.). Motion moved by John Weidman, seconded by Carl Koenig; all approved.

General Fund vouchers: #107 through #126 for a total of \$10,097.36

Highway Fund vouchers: #81 through #99 for a total of \$177,803.23

Review and Approval of Bills and Claims

Approval of Bills and Claims motion to be moved by John Hofmann, seconded by John Weidman; all approved.

Regular Meeting adjourned at 8:46 pm - Next meeting, August 13, 2025 - 7:00 pm - Village Hall