

Oxford Town Board Meeting
Oxford Village Hall
Wednesday, September 13th, 2023 – 7:30 pm

Town Supervisor Alan Davis called the meeting to order at 7:34 p.m.

The following individuals were present:

Supervisor Alan Davis, Town Councilman John Hofmann, Town Councilman Ron Charles, Town Councilman John Weidman, Town Councilman Carl Koenig, Superintendent William Pinney, Town resident Matt Greiger, and Town Clerk Tammy Dilfer. Arriving mid-meeting, Clayton Kappauf Town Pool Recreational Pool Director.

Supervisor Davis led the Pledge of Allegiance to the United States of America.

Approval of the Board Meeting Minutes from August 9th, 2023

Councilman Charles made a motion to approve the draft minutes for the Town Board Meeting held on August 9th, 2023, Councilman Weidman seconded the motion. The motion was carried unanimously.

Supervisor Monthly Reports:

Revenues	\$ 3,382.49
Appropriations	\$ 96,075.97

Bank Balances:

General Fund Checking	\$ 10,074.74
Highway Fund Checking	\$ 6,189.15
Trust & Agency Checking	\$ 15,537.40
Water District #1 Checking	\$ 2,948.02
CARES (ARPA) Checking	\$ 30,813.87

Communications:

Supervisor Alan Davis provided the Town's Excess Collateralization Reports for August to Town Clerk Dilfer for filing.

Supervisor Davis read 2 separate letters received from Afton Seniors for the appreciation and dedication the Oxford Town Historian Vicky House puts forth into her job. They value her knowledge, humor and time put forth in all her presentations.

Supervisor Davis received a card from the Riverview Cemetery thanking the Town for the contributions to the driveway repairs and donation.

Public Comment:

None

Clayton Kappauf Recreational Director Town Pool Updates:

Mr. Kappauf is absent from the beginning of the meeting.

Supervisor Davis received an email from Dan Fagnani Engineer – Delaware Engineering D.P.C. asking for final payment of final completion.

Dan Fagnani and Mr. Kappauf went over the repairs needed with Aqua Concepts. Since no one is present representing the pool project, Supervisor Davis is not comfortable making the final payment until the leak is found.

The Board agreed there should be something in writing for payment subject to repairing the leak. Also discussed valve box where water is standing/collecting with worry what will happen over winter season. The Board suggested table this until next meeting.

Mr. Kappauf arrived mid-meeting to finish the Town Pool Recreational Directors report- Aqua Concepts arrived today to close the pool. The water has dropped about 1 foot from leak. Aqua Concepts feels the leak is at the railing installation to the steps going into the pool.

Mr. Kappauf stated the last two days the pool was running, they began to suck air into the chlorine lines again. Aqua Concepts will be back Thursday to look at valve box repairs, the water leak, the valve leaking air into chlorine lines, and complete the closing of the Town Pool for the winter season.

The year end number of people who used the pool was about 7,500 total. It was a very productive year for the pool.

Mr. Kappauf is working to get one of the senior lifeguards WSI Certified.

New Business:

The Village of Oxford is applying for a grant asking the Town of Oxford for a letter of support.

Councilman Weidman made a motion the support of the application for Downtown Revitalization Grant

Councilman Charles seconded the motion. The motion was carried unanimously.

Chenango County SPCA sent a letter notifying the Town of Oxford they are in the process of revising the current contract. SPCA is surveying what the Town of Oxford intentions are: to renew contract, decide not to renew contract, or will need to know what the preliminary agreement is before signing.

The entire Board agrees to return survey checking off will need to know what the preliminary agreement will be. The Board also discussed possible switching to another animal shelter facility for the coming year.

Supervisor Davis discussed the Brisben Fire District being absorbed into Oxford and Greene Fire District. The Town of Oxford will need to sign a one-year contract with the Village of Oxford to include the Brisben parcels being absorbed by the Town.

Supervisor Davis received a letter from Riverview Cemetery Secretary asking for \$7500.00 allocated funds from Town of Oxford to be used as follows \$5000.00 for grounds keeping, \$2000.00 for maintenance/tree removal and \$500.00 for monument repairs.

The 2024 Preliminary Budget will be discussed at the next Board Meeting, all agree to table the Cemetery needs until then.

Supervisor Davis is in need to appropriate the APRA Funds to Account Federal Aid A4089 then appropriate to Unallocated Insurance A1910.1.

Councilman Hofmann made a motion to approve appropriation of the APRA Funds to Account Federal Aid A4089 then appropriate to Unallocated Insurance A1910.1. Councilman Weidman seconded the motion. The motion was carried unanimously.

Town Councilman Koenig brought a voucher to Town Clerk Dilfer to review possible math error in milage calculation when employee submitted it. Town Clerk Dilfer will check with the employee after the meeting.

Supervisor Davis advised the Town will be holding on to a couple of bills until the CHIPS funding is received. The accountant is working on 2020 AUD, Supervisor Davis spoke with the accountant today asking to be caught up to 2023 AUD by the end of 2023 year.

Old Business:

NBT Insurance Agency previously presented the 08/29/2023-08/29/2024 Insurance Proposal at August Board Meeting. Supervisor Davis had requested additional quotes with higher deductibles to help lower the increased costs in yearly premiums the Town will be absorbing. Supervisor Davis went over the savings with higher deductibles added.

Councilman Charles made a motion to increase deductibles on auto physical damage, and contractor damages to \$1000.00 and approve amended yearly total cost to be paid. Councilman Hofmann seconded the motion. The motion was carried unanimously.

Supervisor Davis spoke with County Planning Director Shane Butler regarding Interconnect Wireless running fiber optics into Oxford/Brisben areas. Mr. Butler stated the poverty level is currently not high enough to support the grant in need. Supervisor Davis is tabling this for now.

Highway Superintendent's Report:

Superintendent Pinney reports not much new besides equipment continuously breaking down.

Supervisor Davis asked if Dutcher Rd is done? Mr. Pinney said it's completed as well as West State Street. They have been working on crossover pipes and ditches.

Vroman Road grant is still in process. It may need rewriting because of another option for the crossover pipe P.A.C Construction presented.

Bills and Claims:

Councilman Hofmann made a motion to approve the Bills and Claims as presented with Abstract #9 Councilman Charles seconded the motion. The motion was carried unanimously.

Supervisor Davis stated the next Town Board meeting will be held on October 11th, 2023, at 7:30 p.m.

Supervisor Davis adjourned the meeting at 08:39 p.m.

Respectfully Submitted,

Tammy L. Dilfer, Town Clerk